

WEST CENTRAL ILLINOIS SPECIAL EDUCATION COOPERATIVE

130 South Lafayette Street, Suite 201, Macomb, Illinois 61455
Phone: (309)837-3911 Fax: (309)833-2367 Web Page: www.wcisec.org

VACANCY FOR THE 2023-2024 SCHOOL YEAR

Date of Posting: May 19, 2023

Position: **Special Education Program Coordinator**

Qualifications:

- PEL with General Administrative endorsement
OR
Experience as a special education teacher willing to secure an administrative degree in the first 3-4 years of employment with WCISEC
- Previous ED and/or MD experience preferred
- Thorough knowledge of Special Education rules & regulations
- Ability to function effectively as a member of the administrative team

Responsibilities: Supervision and coordination of Special Education programs. Assist the Director in supervising special education programs and personnel as requested. Coordinate all aspects of special education programs including, IEP's, staff evaluations, working with districts and parents.

Job Location: Carthage, IL Warsaw, IL

Salary: Commensurate with experience

Application Deadline: Open until filled

Contact: Anita Fulkerson, Administrative Assistant
West Central Illinois Special Education Cooperative
130 S. Lafayette, Suite 201
Macomb, IL 61455
Phone: 309-837-3911
afulkerson@wcisec.org

The WCISEC does not discriminate against any applicant for employment because of physical or mental disabilities unrelated to his/her ability to fill the position or because of the race, sex, color, religion, age, national origin or ancestry of the applicant.

Serving: Fulton, Hancock, Henderson
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