

**EDUCATION SUPPORT PERSONNEL  
APPLICATION  
WEST CENTRAL ILLINOIS  
SPECIAL EDUCATION COOPERATIVE  
MACOMB, ILLINOIS**

Date \_\_\_\_\_

**Position (s) for which you are applying:**

- Program Assistant                       1:1 Individual Student Assistant  
 Secretary                                       Custodian

Name \_\_\_\_\_  
*Last*                                      *First*                                      *Middle*

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Present Position \_\_\_\_\_

Social Security # \_\_\_\_\_ Availability Date for Employment \_\_\_\_\_

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**EDUCATIONAL AND PROFESSIONAL TRAINING**

**HIGH SCHOOL**

School \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Dates of Attendance \_\_\_\_\_

Diploma received    yes \_\_\_\_\_    no \_\_\_\_\_

**COLLEGE OR ADVANCED TRAINING**

School \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Dates of Attendance \_\_\_\_\_

Degree/type of certificate received \_\_\_\_\_

Major Course(s) of Study \_\_\_\_\_

**RECENT EMPLOYMENT HISTORY**  
(List Most Recent Experience First)

Employer	Location	Position	Dates of Employment
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**REFERENCES**

List the names of four persons who know of your most recent related work and qualifications.

Name	Position	Present Address	Telephone Home/Office
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**CANDIDATE STATEMENT**

Information which you may want to express in order to receive maximum consideration for employment:

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List any special certifications you have from educational, professional or technical agencies.

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Completed Paraprofessional Training

Acceptable score on ETS Para-pro test

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Have you ever been convicted of a crime other than a minor traffic violation? If so, state the offense for which you were convicted, date the conviction was rendered, and the sentence imposed. **Indicate Yes or No.**

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Please attach a current resume if you have one.

**STATEMENT BY THE APPLICANT:**

In submitting this application, the undersigned applicant certifies that all statements and information contained therein are true and correct and that no attempt has been made to conceal or withhold pertinent information. The applicant understands that any falsification or misrepresentation may be a class A misdemeanor and is cause for termination in the event that the applicant is subsequently employed by the school district.

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Signature

**STATEMENT BY THE COOPERATIVE:**

The question asked in this application are necessary in order that the West Central Illinois Special Education Cooperative may properly assess qualifications for employment. However, the Cooperative wishes to emphasize that it does not discriminate in hiring or employment on the basis of race, religious creed, national origin or ancestry, sex, or on the basis of age. No question on this application is intended to secure information to be used for such discrimination.

West Central Illinois Special Education Cooperative hires only individuals authorized to work under the Immigration Reform and Control Act of 1986. The State of Illinois requires a criminal background check of all school district employees. All employment is subject to that investigation.

We look forward to an early evaluation of your completed application file and will consider your candidacy along with other applicants for this vacancy. Please forward the completed application form to:

Assistant Director  
West Central Illinois Special Education Cooperative  
130 S Lafayette Street, Suite 201  
Macomb, IL 61455  
(309)837-3911 Fax: (309)833-2367